

CONSULATE GENERAL OF INDIA, LAGOS
NOTICE INVITING APPLICATIONS (NIA)
Engagement of Gardener

The Consulate General of India, Lagos invites applications from eligible and suitable candidates for 'engagement as a Gardener' at the Consulate General of India, Lagos, with effect from '01 November 2026'.

1. Name of the Position: Gardener

2. Nature of Engagement:

The engagement will be on a permanent basis, subject to the terms and conditions prescribed by the Consulate General of India, Lagos.

3. Remuneration:

The selected candidate will be paid a consolidated remuneration of \$400 plus allowances per month which may increase incrementally on the basis of satisfactory performance over the employee's tenure. Please note that the salary for this post will be regularized as prescribed rates fixed by the Ministry of External Affairs, Government of India.

4. Key Duties and Responsibilities:

The selected candidate will be required to:

- * Maintain lawns, gardens, plants, flower beds and other landscaped areas of the Consulate.
- * Water plants and lawns and undertake routine gardening activities.
- * Prune, trim and maintain trees, shrubs, hedges and plants.
- * Remove weeds, dry leaves and other garden waste.
- * Assist in planting, transplanting and maintenance of plants and flowers.
- * Maintain cleanliness and proper upkeep of garden areas.
- * Operate and take reasonable care of gardening tools and equipment.
- * Perform any other duties assigned by the Consulate.

5. Eligibility:

Candidates should:

- * Have a good command of English Language
- * Have practical knowledge and experience in gardening and general garden maintenance.
- * Be physically fit and capable of performing outdoor gardening duties.
- * Have a good work ethic, punctuality and a responsible attitude.
- * Preference may be given to candidates having relevant prior experience.
- * Consulate General of India, Lagos reserves the right to cancel any application at any stage of process.
- * Age below 35 years as on 30.09.2026.

6. Documents which need to be submitted along with the CV (in the prescribed format attached) are as follows:

- * Birth Certificate
- * Qualification Certificates
- * Police Clearance Certificate
- * Reference/Experience letter from previous employer(s).

7. Submission of Applications:

Interested and eligible candidates may submit their applications along with their CV/resume and relevant details of experience by email to: admn.lagos@mea.gov.in or by hand delivery to: **Consul, Head of Chancery, Consulate General of India, 8A Walter Carrington Crescent, Victoria Island, Lagos.** The subject line of the email should be: "Application for the post of Clerk" The subject line of the email should be: "Application for the post of Gardener"

8. Last Date for Submission of Applications: 12 October 2026

Applications received after the closing date may not be considered.

9. Interview:

Shortlisted candidates will be invited for an interview.

Interview Dates: 22-23 October 2026

The exact date and time of the interview will be communicated to shortlisted candidates.

10. Commencement of Engagement:

The selected candidate is expected to commence duties from: 01 November 2026

The Consulate reserves the right to shortlist candidates, modify the interview schedule, or cancel the recruitment process without assigning any reason.

Interested candidates are advised to ensure that their applications are complete and submitted before the closing date.

**Consulate General of India
Lagos**

Date: 18 September 2026

APPLICATION FORM

Affix recent
quality
passport
photograph

PERSONAL INFORMATION

Name: _____
(First Name) (Middle Name) (Last Name)

Date of Birth: _____ Sex: _____ State of Origin: _____

Residential Address: _____

Mobile No.: _____ Alternate Mobile No.: _____

E-mail Address: _____

PRESENT EMPLOYMENT STATUS (Note: All information is required to be filled)

Name of Current/Previous Employer: _____

Office Address: _____

Position Held: _____

Duration of employment: _____ Pay Range: _____

Reason for leaving: _____

EDUCATION (Note: To be filled in the order of highest qualification)

S/n	Name and Location of Institution Attended	Major Course of Study and Qualification Obtained	Duration of Study
1.			
2.			
3.			
4.			

OTHER/SKILLS COMPETENCIES (If any)

- 1). _____
- 2). _____
- 3). _____

DOCUMENTS SUBMITTED (Note: tick as appropriate):

Birth Certificate ☐ Degree Certificate/Post Graduate Certificate ☐ O'Level (W.A.E.C)
☐ CV/Résumé ☐ Gov't issued ID Card (Passport, DL, NIN etc.) ☐ Certificate of Origin
☐ Police Clearance

DECLARATION:

I declare that the information given above is true and correct to the best of my knowledge. I understand that inaccurate, misleading or untrue statements and knowingly withholding information may result in termination of employment with this organization. I understand that this application does not constitute an offer of employment.

Date: _____

Signature of Applicant